

**MINUTES - SFC SQUASH CLUB COMMITTEE MEETING**  
**20 May 2008 18:30- 20:00**

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**Items for discussion from previous meeting**

1. **Maintenance Issues**
2. **Telephone Booking System**
3. **Members List**
4. **Social League**
5. **T-Shirt**
6. **Club Fitness Training**

**New items for discussion**

1. **Website**
2. **Financial report from Corene**

**SFC meeting**

**AOB**

**Next Meeting date**

**Maintenance Issues**

**Bathrooms**

1. **Action Ian:** get a quote from plumbers to submit for next SFC meeting

**General**

1. **Action Andree:** Finalise signage design, send to committee for approval, get quote from Ingo Berg to submit to next SFC meeting

**Air flow, safety and security**

1. The fan on court 1 does not work  
**Action Sumari:** Contact Kobus for a quote on the fans. 1 not working, the other too loud. Suggest trying a smaller motor. Get a quote to submit for next SFC meeting
2. **Action Ian:** get a quote for an emergency exit bar door handle from Mica which we can attach to the existing door. Suggest trying Weiss Hardware. Get a quote to submit for next SFC meeting

**Telephone Booking System**

Give Nicanor more training, get his cell number and start testing him using the trial pin number 20000. Suggest sending SMS first then calling to confirm booking.

**Action All:** - test Nicanor

**Members List**

**Action Andree:** Put pencils on strings so members can update their info.

**Action Andree:** compile full current members list

**Action Ian:** take members list to next SFC meeting

**Action Sumari:** print latest list for the notice board

**Social League**

**Action Ian:** Put up outline of the groups for the social league to encourage sign-ups

**Action Sumari:** Put up a big notice to remind members to fill in their details and to start their ladder challenges.

**Action Andree:** Send Sumari a form where members can fill in their challenge results (not mentioned in meeting)

**Action Ian:** Email WB club to invite them to play in our social league

Social league starts on 1 July 2008

Suggest arranging peoples matches for them to get the ball rolling. Needs further discussion.

### **T-Shirt**

**Action Andree:** Send out reworked designs for Committees final selection then print out ideas and put them up at the squash club for members to vote.

### **Club Fitness Training**

**Action Andree:** Put up a notice for members to sign up to the 6 week program which will start on 5 June. Program will run every Thursday for 6 weeks and will cost N\$5/ session payable in advance. The N\$30 will cover lights and balls and be an incentive for people to come and to generate a little bit of income for the club. Suggest selecting 6 different people to run the class - one per week.

**Action Ian:** create training programme.

**Action Andree:** create notice and sign-up list.

**Action Sumari:** print notice

### **Website**

**Action Ian & Andree:** Training on how to update website - date to be decided this week

**Action Ian:** Offer to add SFC main club info on the website at the next SFC meeting

### **Financial Report**

Make sure we have a proper plan before spending money.

Talk to Uwe about upping the Coastal tournament sponsorship this year

Cut down expenditure on t-shirts and radio ads

### **SFC meeting**

All try to attend next meeting on 10 June at 19:30

Discuss website, pro rata membership fees and find out whether some members need to be credited with lights, submit maintenance quotes, submit member list.

### **AOB**

Start a campaign to generate more interest in squash - get more members.

**Action Ian:** Write notice with all info (such as fees, that we offer fitness training, that we have a social league) which we can display in shopping centres, notice boards around town, at gyms etc. Also create a flyer which might be more suitable for some venues.

**Action Ian:** Contact newspapers and Coffee News to find out about free advertising

**Action Sumari:** print and laminate notices

**Action All:** put up notices around town

### **Next Meeting date**

10 June 18:30 (before SFC meeting)

Discuss event at next meeting.

### **Not discussed**

Suggest changing times on computer so that there are more peak times.

Current times: 4:45 | 5:30 | 6:15 | 7:00

Suggested times: 5:00 | 5:45 | 6:30 | 7:15

Think there will be more 5pm bookings than 4:45 bookings. This way we could have 4 good peak time slots available. Ian will be changing this on the weekend - if there are any objections, please let him know before then.