

MINUTES OF SFC SQUASH CLUB COMMITTEE MEETING
4 April 2008 19:30- 21:00

Present: I. Rowett – Chairman, S. Usher - Club Captain, C. Roux – Treasurer, A.. Steyn - Secretary

Club Committee Meeting

Corene attended committee meeting where they discussed the club expansion, development of tennis courts and other areas, also discussed targeting under-privileged squash players and squash training. Financial statements to be available at next meeting.

New Membership

New members are a little confused about joining and the information they receive from SFC staff is sometimes unclear.

Suggest creating an informational flyer for people that are interested in joining which will be attached to the notice board outside the bar, attached to notice board in the squash club and copies available behind the bar. Suggest setting up *basic* information starter pack for new members explaining lights, bookings, social league etc. to be handed out once members have joined.

Suggest note on membership book reminding new members to buy lights and telling them that lights are updated every 2nd Monday or to call one of the committee members to activate their accounts.

If a member wants to pay membership on a monthly basis they need to apply in writing

Some members paid too much for their squash membership - suggest clearing up over-payment by crediting lights – provided the members agree to this solution.

Action: Ian to write information for flyer

Action: Sumari to print and display information

Action: Andree to contact members who were overcharged and offer to credit lights for overpaid membership

Action: Corene to ensure Olga KNOWS the correct amount to charge and to inform Tickey of the situation

Maintenance

Need to follow-up maintenance issues with Tickey

Action: Ian to arrange a separate meeting

Lights Rates

Read up on manual how to adjust lights rates

Action: Ian

Bookkeeping

Should receive the financial reports next week.

Renewing Membership

Create notice to inform members to pay membership before end April.

Consolidate all members from computer, spreadsheet and membership book and make a master list

Action: Sumari to make notice

Action: Ian to make master list of members

Computer

Contact software producers to find out if there is new software.

Note from Corene: If there are any problems or questions its best to ask Walvis Bay club as they use the same system

Telephone bookings

Ask Tickey to recommend someone e.g. Job who can be our telephone bookings person.

Action: Ian

Lights Roster

Put roster on notice board to show who is on lights duty. Include info such as telephone numbers and details and how often lights are updated. Suggest creating signs that say something like 'Committee member on

duty this month' with name below.

Action: Sumari

Notice Board and general area

Put up list of committee members with photos

Put up list of members with email and phone numbers

Put up joining-up informational flyer

Personalise the general area with photos from events and socials

Action: Everyone send a nice smiley photo of themselves to Andree

Action: Andree create list of committee members with photos

Action: Sumari print and put up notices

Action: Ian to talk to Tickey about putting ladder up or Sumari to get her staff to put it up

Action: Andree to put latches on toilet doors

Action: Andree to put magnet door holder to replace rock

Social League

Change format to start in the 2nd week of each month.

Think of another format for the serious players

Social squash function on Friday 25 April with simple food, a cooler box of drinks bought from the main club and sold on loyalty system

Decided that if someone doesn't play any games they are automatically eliminated from the next round unless they request to be put back in social league.

Promote Fridays as social night.

Decided that if someone can't make their social league game then the opponent gets the maximum points (3) and that person is penalised maximum (1).

Action: Andree to create notice for function and email all members - include info to say that Friday night is social night

Action: Sumari to print and display notice

Action: Sumari put sign-up sheet on notice boards

Action: Corene to let Uwe know about the no-show policy

Squash t-shirt

Once we have budget report invite members to design a t-shirt which will be voted for

Action: Andree send out notice

Action: Sumari print notice and display

Squash Events

Make a list for the next meeting (17 April) for calendar of events for the notice board.

Reciprocate the Walvis Bay clubs hospitality by arranging a social evening in Swakopmund with them.

Ideas: invite about 10 members and match them against 10 of our members, some handicaps will occur such as playing with wooden racquets, jagermeister penalties etc. Get SFC members to come support the event - mention at the next meeting.

Action: All gather info for the calendar

Action: Ian invite WB members and notify Swakop members of WB fun night

Swakopmund Club Training

Training and fitness will be offered every 2 weeks. Ideas need to be discussed further at the next meeting.

Action: Ian to write notice to invite members to training

Action: Everyone to think of some ideas and have some proposals for the training sessions

AOB

Training top players for tournament in Polekwane. They will alternate venues between Swakopmund and Walvis Bay every 2nd week. Starting 9 April both courts will be booked every second Wednesday from 18:15 - 19:45.

Need to create a letterhead

Need more keys for the padlock

Action: Ian to contact NSA for petrol allowance for top players' transport between Swk and WB

Action: Sumari to create notice for the block bookings

Action: Andree to create letterhead with SFC logo

Action: Andree - padlock

Next Meeting date

17 April 2008