

**MINUTES OF SFC SQUASH CLUB COMMITTEE MEETING
9 FEBRUARY 2008 10:00 – 11:15AM**

Present: I. Rowett – Chairman, S. Usher - Club Captain, C. Roux – Treasurer, A.. Steyn - Secretary

Immediate Issues

Ian met with Tickey (Chairman of the SFC) on 5 February and discussed the following:

Club Membership

SFC membership cost for 2008 is N\$ 420

Lights money is for squash club profit. It will be increased to 7.00. We need to ask Jörg how to up the rate and do it on 1 March with a notice at courts telling members of the increase. notice asap.

Members can pay on a monthly basis if necessary

If someone wants to join but can't afford to (e.g. juniors) we can offer a reduced rate or even free if they apply in writing and we can set criteria e.g. help committee/enter all Swakop events etc.

Action: ask Jörg how to up the rate, make notice telling members of increase. (Sumari or Corene)

Maintenance

An email detailing the maintenance issues was sent to Tickey on 7 February

He will discuss the issues with the SFC committee and put items on their calendar at their next meeting

Ian to send members list to committee to update then send final to Tickey

If the courts are dirty we should report this to Olga

Bookkeeping

Renate is at the club from 10-12am if you need to get money from the club or need to be reimbursed for something. Corene will be in charge of maintaining the receipts and handling the money.

Changes

This year tennis courts and a pavilion is being built at the SFC. They are also buying a combi for club tours and fixing up the kitchen.

Inter club Olympics

Tickey would like to revive the inter club Olympics sometime this year. To be discussed further.

Action: Follow-up maintenance issues at next meeting (Corene)

Action: Send members list to committee (Ian) then updated list to Tickey

Action: Submit receipts to Renate and get reimbursed for money spent (Corene)

Action: Send a copy of the maintenance issues email to squash committee members

Membership List

Sumari and Corene to update the membership list together. Need to go through the list on the computer and add to the existing list. Add missing details if possible. Send updated list to Tickey

Photocopy letter to send out with membership notice (the letter they send out annually to remind you to pay your fees or ask you if you would like to join again). Might be better to give the original to the SFC and they photocopy it to send out.

Include email address on sign-up form so we can contact new members by email.

Action: update the membership list (Sumari and Corene)

Action: Send existing list to Sumari and Corene (Ian)

Action: Send updated list to Tickey (Sumari and Corene)

Action: Send letter to Sumari (Ian)

Action: Ask Tickey to add email address to the application form (Ian)

Telephone booking system

Investigate further when we get back.

Action: Ask Tickey to recommend someone current staff member (Ian)

Roster for updating lights and attending SFC meetings

Agreed on roster

SFC main club meetings:
30 minutes long, every 2 weeks
Renate will report back on our current balance
Any new issues can be raised
Find out what the other clubs are doing

Action: Corene to go to the Feb meetings – ask Mario and/or Ruth to attend too (Corene)
Action: Report back by email to rest of committee (Corene)
Action: Send roster to committee members (Andree)
Action: Put copy of roster up at the courts so members know who to contact if there are any problems (Sumari)

Updating notice boards and general area

Sumari in charge of notice boards
Make notice for outside door
Submit receipts to treasurer (e.g. for laminating paper etc.)
Move poster of rules to wall to clear notice board space
Throw away visitors book
Tidy the cabinet
Fix wobbly bench
Maybe get nice lounge chairs for Court 2 once we know how much money we have

Action: Tidy notice board and general area (Sumari)

Social League

Sumari to get social league up and running.
Put sign-up sheet on notice boards
Mention that Friday nights are social nights

Action: Send out notice by email and put up signs at the court (Sumari)

Action: Create groupings for social league (Sumari)

Squash t-shirt

Investigate getting mens and womans t-shirts, important to get the right sizes. Ask members for shirt size when they join.
Come up with some designs and have a vote – End March

Action: T-shirt designs (Andree)

Action: ask Tickey to add shirt size to application form – and any other useful info that we can think of (IAN)

Squash Events

Make a list over the next few weeks which we can use to create a calendar of events for the notice board.

New members starter pack

Create a starter pack for new members with some goodies such as a calendar of events, free lights time, t-shirts, towels, water bottles etc.
Corene to contact Wynand about bags and other goodies from Multichoice or other sponsors
Get Uwes email address from Bernd – ask him about extra towels or other give-aways for our welcome pack

Action: Contact Wynand from Walvis Bay and Uwe Gruttemeyer about goodies (Corene)

Action: Write letter for new members (Ian)

Squash Shop

Ask sports shops if they would like to display their wares at the club (in the cabinet perhaps).

Action: Sumari to investigate this (Sumari)

Squash bar

For future consideration
Discussed getting a fridge for the squash section. To be discussed further.

AOB

Tell Olga that new members should contact Sumari while we are on holiday

Tell Olga if gas runs out.

Next Meeting date

To be decided